

French Teaching Certificate - Checklist of Requirements
Department of French and Italian - Northwestern University

Student Name: _____

General Requirements

•Fundamentals of Foreign Language Teaching

- New TA Orientation Workshop (Fall of 2nd year)
- Northwestern's New TA conference (Fall of 2nd year)
- Course "Foreign Language Teaching; Theory and Practice" (French 403) includes 3 class observations by TA of other language courses

•Teaching and Reflection on Teaching

- At least 7 quarters of teaching (French 111, French 121, and TA for French 277)
- 6 classroom teaching observations by and consultation with faculty supervisors
- Feedback on Teaching:
 - Lesson plans for the class sessions observed by faculty
 - Self-evaluation based on what you learned during your two years of teaching from
 - your end-of-quarter evaluations (CTECs)
 - class observations of your teaching by faculty
 - your observations of faculty teaching.

(suggestion: make notes, at the end of each quarter, of the process used in these observations, what was learned, areas for potential improvement, and steps to work on in each area.)

•Pedagogical Training

- Take a minimum of 10 out of 12, the first 11 are on a two year cycle and taken while teaching French 111 and French 121, the last one is compulsory and taken in the student's 4th- 6th year.

- Challenges in the classroom 1
- Teaching grammar
- Teaching vocabulary
- Integrating culture
- Creating pedagogical material 1
- Challenges in the classroom 2
- Motivating students
- Developing reading skills
- Developing oral skills
- Teaching pronunciation
- Creating pedagogical material 2
- Syllabus design and statement of teaching philosophy with 4th and 5th year students (1h introduction in fall; 2h presentation and feedback in winter)

- 2 sample original syllabi. One for a bridge language course (developed with pedagogy training coordinator); one for a literature course (developed with a tenure-line faculty). With learning objectives, week-by-week assignments, course policies, and basis for evaluation accompanied by narrative course rationale.

- Statement of Teaching Philosophy

•Professional Development

- minimum 4 professional development activities from:
 - 1-2 CLI workshops or CLI Symposium

- 1-2 MAD studio workshops
- 1-2 Searle workshops

List titles and dates of workshops you attended:

After completing all the requirement for the Teaching Certificate, students will have developed the following Teaching Portfolio:

- Teaching Experience (List of courses taught or TAed for with quarter and year)
- Statement of Teaching Philosophy
- Professional Development
 - courses, seminars completed as general requirements for Certificate
 - minimum 4 professional development activities (with quarter and year).
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